



Rock Creek Park Improvement Association, Inc.
Founded 1956

**CONSTITUTION AND BYLAWS
ROCK CREEK IMPROVEMENT ASSOCIATION, INC.**

CONSTITUTION

ARTICLE 1 NAME

This Association shall be known as the ROCK CREEK PARK IMPROVEMENT ASSOCIATION, INCORPORATED Of Anne Arundel County Third Election District.

ARTICLE 2 OBJECTIVES

The objectives of this Association shall be:

- A. To secure concert of action in all matters pertaining to the development and improvement of ROCK CREEK PARK COMMUNITY.
- B. To promote the general welfare of the community.
- C. To assist in preserving LAW and ORDER.
- D. It shall be the duty of every member to report any matter that may come to their knowledge affecting the health or general welfare of the community.
- E. It shall be the policy of this Association that members shall cooperate and assist one another in any project that is undertaken, and to assist and cooperate with other similar Associations within this area.
- F. To help all Building, Sanitary, Fire, and Zoning Codes.
- G. To uphold the Community restrictions.

ARTICLE 3 MEMBERS

- A. Any residing or owning property within the Community boundary, shall be eligible for membership, provided they agree to abide by and be subject to the Constitution and By-Laws of this Association and received a two/third majority vote of the active members at any; regular bi-monthly meeting. The Association reserves the right to reject membership. (Revised March 2023)
- B. New members shall be on a thirty (30) day inactive status before being able to take an active part in the business of the Association. A voting member is one vote per household providing they have paid their yearly dues. (Revised June 1989)
- C. Yearly dues shall be \$15.00 per household and are to be paid at the first regular Association Meeting held in March; New Year starting April 1st. Any household in arrears will not be permitted to vote or take an active voice in business of the Association. (Revised May 2023)



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ARTICLE 4 MEETINGS

- A. The regular bi-monthly meeting of this Association shall normally be held on the 3rd Wednesday of every other month starting with March at 7:00 p.m. at a place in or nearby the area of limitations of membership. The President shall at their discretion call off a regular or special meeting due to inclement weather. Notifications to be made by text, email, Face Book, or personal contact. (Revised March 2023)
- B. Special meeting may be called by the President. Notification shall be made 7 days in advance. The object of such meeting shall accompany the call for such meeting.

ARTICLE 5 QUORUM

Five (5) members entitled to vote shall constitute a quorum at any regular or special meeting.

ARTICLE 6 AMENDMENTS

- A. These By-Laws may be amended, altered or revised at any time the Association deems necessary for the operation of the Association.
- B. The proposed changes shall be drawn by any member in good standing with the Association and submitted to the Board of Directors for approval.
- C. Once approved the proposed amendment shall be presented to the membership for two thirds affirmative vote from all members in good standing.

ARTICLE 7 BOARD OF DIRECTORS & OFFICERS

BOARD OF DIRECTORS

- A. The Board of Directors shall consist of the President, Vice President, Secretary/Treasurer and 4 members of the Association. Term of office for the Board of Directors is 2 years. One half of the Board will be elected into office in alternating years.
- B. The Board of Directors shall suggest rules, regulations and appoint committees as it deems necessary. Or for the expedient management and operation of the Association.

OFFICERS

- A. The Officers of the Association shall be President, Vice President, Secretary/Treasurer and 3 Board of Directors. Term of office for the Officers is 1 year.
- B. Duties of Officers:
 - 1. The President shall preside at all meetings and shall appoint any special committees. He or she shall uphold the Constitution and Bylaws of this Association. The President shall be a member of the Board of Directors.



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2. The Vice President in the absence of the President shall act on their behalf.
 3. The Secretary/Treasurer shall keep a record of all proceedings of all meetings held by the Association. They shall keep a list of all members. They shall send out notices of meetings and attend to the correspondence of the Association. They shall keep record of all financial transactions of the Association and deposit all monies to The Bank of Glen Burnie.
- C. Nominations for office shall be in November, elections shall be in December. Officers take office at the first meeting of the following year.

ARTICLE 8 NOMINATIONS, ELECTIONS, AND ELIGIBILITY

- A. When nominations are required, they should be made from the floor by any member present who is entitled to vote.
- B. Elections shall be in the order of President, Vice President, Secretary/Treasurer and 3 Board of Directors. Voting will be by secret ballot except when only one nomination is made. The Secretary shall be instructed to cast a unanimous vote for that ballot.
- C. No member shall be eligible to hold office until they have been a permanent resident and a member in good standing for three consecutive months and have attended 3 Association Meetings.
- D. Any officer not present for **three consecutive meetings** shall be considered as having given just cause for removal from office and forfeited their held office. Exceptions of such absence may be determined acceptable to the Association by majority vote.
- E. Any vacancy of officers that occurs, such vacancy shall be filled by an election at any regular bimonthly meeting. Any vacancy filled shall be for the remaining term of office of the previous officer.

ARTICLE 9 APPROPRIATION

All appropriations over \$200.00 may be made on approval of the Board of Directors, all other appropriations must be approved by a majority vote of members at any regular bimonthly meeting.

ARTICLE 10 ORDER OF BUSINESS

- A. Roll call of Officers and Board Members
- B. Secretary's Report with Presentation of minutes
- C. Treasurer's Report
- D. Report of special committees
 1. By-laws
 2. Boat Ramp
 3. Planning, Development, and Roads
 4. Membership
 5. Communication / Webmaster



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- E. President's Report
 - 1. Old Business
 - 2. New Business
- F. Good of Association
- G. Next Meeting
- H. Adjournment

ARTICLE 11 MISCELLANEOUS

- A. BOAT RAMP RULES
 - 1. No commercial use.
 - 2. Residents desiring an exemption to a rule can make an annual request to the board in writing for consideration.
 - 3. All boat ramp users shall pay the annual fee designated by RCPIA.
 - 4. All boat ramp users shall comply with the most current boat ramp rules provided during annual key exchange.
- B. ADDITIONAL OFFICERS
 - 1. Should any amendment to these By-Laws require the election of additional officers, an election to fulfill the requirements shall be held at the next regular Bimonthly meeting.
- C. BILLS
 - 1. All bills of the Association shall be presented and voted on at the Bimonthly meeting. If voted to be paid the Treasurer shall pay all bills.
- D. RULES OF ORDER
 - 1. In all matters not governed by this Constitution and By-Laws, Roberts Rules of Order latest edition shall govern.

ARTICLE 12 STANDING COMMITTEES

There shall be these standing committees

- A. By-Law Committee
- B. Boat Ramp Committee
- C. Planning, Development, and Roads Committee
- D. Membership Committee
- E. Communication / Webmaster Committee